



MAJOR-SPECIFIC STUDY & INTERN ABROAD PROGRAMS

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AGREEMENT AND RELEASE

Students and parents/guardians are asked to agree to the following terms and conditions, which will serve as a binding Agreement between KEI, Inc. (Knowledge Exchange Institute), named further "KEI", and applicant, named further "KEI Student", and parents/guardians, named further "Guardian".

1. I (and my Guardian if I am a minor), an applicant for a program of KEI, acknowledge that I have read and accept the terms and conditions set forth in the official KEI literature, which is incorporated in this Agreement. Official literature includes this Agreement, KEI program brochure, KEI website and KEI Policies and Procedures guide. In the event of conflict between this Agreement and KEI literature, the terms of this Agreement will control. This Agreement is a legally binding contract.
2. I understand that I will be traveling in a foreign country, with different customs, standards, laws, and risks than I am accustomed to in my home country, and it is my sole responsibility to educate myself about these risks and to comply with all local laws and customs. I understand and acknowledge that I may become sick or injured while participating in the program; I may be arrested and imprisoned if I do not conform to local laws; I may be a victim of crime in the foreign country; and I may not agree with local customs and standards. I accept these and other risks involved in travel in, to and among foreign countries, and I will not hold KEI responsible and liable for any such problems I encounter while participating in the program.
3. I unconditionally release KEI from any claims for damage, injury, loss or expense of any nature resulting from events beyond its control, including (without limitation) acts of God, war, strikes, crime, terrorism, sickness or quarantine, government restrictions or regulation, use of any vehicle or from the selection of, or any act or omission by, any host family, bus or car rental agency, ship, airline, railroad, taxi, tour service or tour operator, hotel service, restaurant, school, university or other firm, agency, company or individual.
4. I understand that I am responsible for exercising caution and common sense at all times to avoid injuries, and that KEI cannot provide supervision and support at all times during the program, including but not limited to periods of independent travel.
5. I understand that KEI provides limited health, accident and travel insurance. I acknowledge that it is my responsibility to understand the limitations of this coverage and agree that KEI is not responsible for any uninsured treatment. I also acknowledge that it is my responsibility to make arrangements for medical care and treatment, and to make all insurance claims directly to the insurance company.
6. I agree that if I become ill or incapacitated, KEI may take such actions (at my personal expense) as it considers necessary under the circumstances, including medical treatment for me and transporting me to my home country. I release KEI from any liability relating to this medical care. I also authorize KEI to take whatever action it deems to be necessary and in my best interest in the event of political unrest or any other unforeseen event or condition. If KEI incurs any expense, I agree to make immediate repayment.
7. I will comply with KEI's rules, standards and instructions, and understand that the failure to do so may result in being sent home at my (or my Guardian's) expense, with no refund. I also understand that KEI reserves the right to make changes, cancellations, or substitutions in its policies, rules, standards, and instructions for any program and I will be bound by and abide by any such changes. I acknowledge that my participation may be terminated if I am expelled from school or otherwise disciplined by school or other authorities, or if KEI, in its sole discretion, determines that my conduct is incompatible with the interests, harmony, comfort or welfare of other students. I agree to indemnify KEI if I do anything that causes KEI to sustain financial losses or liability. I also understand that, if I leave the program of my own accord, there will be no refund of tuition fees.
8. I understand that KEI may release my personal records to my family and other individuals with a legitimate interest in my well being. I release KEI from any liability resulting from the release of my personal records.
9. I understand that it is my sole responsibility to obtain a passport and any other travel documents, including but not limited to, visa and extensions on entry visas and documents for exit visas. I also understand that it is my responsibility to arrive at the host institution within 4 days prior to the beginning of the program and to register with the local authorities

within 4 days of arrival in the host country. I have also read, understand and accept KEI policies regarding group travel, site visits and independent travel during the Program.

10. I understand that future KEI publicity material may include statements made by participants and their photographs. I grant to KEI a non-exclusive worldwide, non-transferable, royalty-free, irrevocable license to use, copy, display and distribute my name, photograph, likeness, and any statements made by me about a program in KEI's literature, website, marketing, advertising and printed materials. I agree that KEI may distribute my name and email address to past, present and future program participants and applicants, unless I notify KEI in writing otherwise. I authorize KEI to release my Application materials to host institutions, KEI partners, my home institution and KEI staff.
11. I agree that it is my responsibility to pay all KEI program fees by the deadline date for my term of study, unless other arrangements have been made and agreed upon by KEI in writing. I also agree to pay in full before the program ends all costs related to housing that are not covered by the KEI program fee, including, but not limited to utilities, cable, internet and damages. I understand that KEI may, at its discretion, withhold my damage deposit and program transcripts, and submit any outstanding balance to an attorney or collection agency, which may affect my credit rating and may cause additional fees to be assessed by KEI, the collection agency and attorneys. I also have read, understand and accept the KEI payment policy and the KEI withdrawal and tuition refund policy.
12. This Agreement will be effective when my application is accepted by KEI and shall be governed by the laws of the State of New York. This Agreement cannot be modified except in writing by KEI.
13. I agree that any disputes, conflicts and disagreements arising out of or related to this Agreement shall be subject to the jurisdiction of the civil court of the City of New York. I hereby consent, accept and agree to the jurisdiction of said court.
14. I agree that all costs incurred by KEI in association with any legal action regarding this Agreement are to be paid by me (and my Guardian if I am a minor). This includes, but not limited to, reasonable attorney fees, court costs and process server fees.
15. References in this Agreement to "KEI" shall include KEI, Inc., and all of its agents, employees, affiliated companies, On-Site Coordinators, chaperones, group leaders, teachers, representatives, host institutions and school officials.

SIGNATURES

By signing below I (and my Guardian if I am a minor) certify that all the information in this Application is complete and accurate. I/we understand that any misrepresentation may result in the expulsion of the applicant from the program. I/we understand and agree to the terms and conditions set forth in the Agreement and Release section of this Application. I/we acknowledge the terms and conditions described in KEI literature and KEI policies constitute part of my Agreement with KEI including sections concerning responsibility, health, travel, refunds, changes in dates, housing, courses and billing.

Signature of Applicant: _____

Date: _____ (m/d/y)

Signature of Guardian: _____

Date: _____ (m/d/y)

Print Guardian Name: _____

Work Phone: _____

Relation to Applicant: _____

Home Phone: _____