

COURSE OUTLINE

Year: 2006/2007

LEVEL : II TERM 2

NAME OF THE SUBJECT: ORGANISATIONAL BEHAVIOUR

CREDITS: 6

NAME OF THE TEACHER: GISELA GARCIA

SHORT CV OF THE TEACHER:

Studies: Bachelor in labour Relations, Postgraduate in Labour Sciences, speciality of Human Resources from University of Barcelona. Master Degree in coaching, train the trainer and labour procedures by New York University.

Professional Background: A proven track experience in Human Resources working as:

- Organizational, Training and Staffing Specialist in General Electric Power Controls
- Training and Staffing Manager in Agfa Gevaert, S.A.U.
- Human Resources Director in Milcap Media Group Services.

SEMESTER 1

COURSE DESCRIPTION:

The field of organizational behaviour is concerned with the study of what people do in an organization and how that behaviour affects the performance of the organization. In this course we will take a careful look at the personal system as an important modifier of human needs. With this course you will get the appropriate tools to be assessing, designing, delivering, and evaluating management systems for the future.

COURSE OBJECTIVE

This subject will provide an introduction to basic individual and group processes, as they affect people in organisations. Major theories and models in key areas of organisational behaviour will be examined; including group dynamics, motivation, stress, communication, conflict, power, strategy, structure and change management. Tutorials will emphasise the application of theories, through the use of exercises role plays and case studies.

COURSE STRUCTURE:

This course combines lectures, discussions and practical exercises.

SEMESTER 2

SYLLABUS

SEMESTER 2			CLASS SUBJECT
08 Jan -12 Jan	Teaching Week 1	Wk 1	Factors that influence perception
15 Jan -19 Jan	Teaching Week 2	Wk 2	Rewards based motivation to motivate
22 Jan -26 Jan	Teaching Week 3	Wk 3	Career management
29 Jan -02 Feb	Teaching Week 4	Wk 4	Training and Development
05 Feb -09 Feb	Teaching Week 5	Wk 5	Exercises
12 Feb -16 Feb	Teaching Week 6	Wk 6	Developing effective leadership and teamwork
19 Feb -23 Feb	Teaching Week 7	Wk 7	Exercises
26 Feb -02 Mar	Teaching Week 8	Wk 9	Persuasion and influencing skills
05 Mar -09 Mar	Teaching Week 9	Wk 9	Role play
12 Mar -16 Mar	Teaching Week 10	Wk 10	Motivation. Theories of motivation
19 Mar -23 Mar	Teaching Week 11 19 Mar Bank Holiday	Wk 11	Decision Making. Identifying problems
26 Mar -30 Mar	MIDTERM EXAMS	Wk 12	
02 Apr -06 Apr	Easter vacation	Wk 13	
09 Apr - 13 Apr			Interpersonal Skills

	Teaching Week 12	Wk 14	
16 Apr -20 Apr	Teaching Week 13	Wk 15	Diversity and Leaders
23 Apr-27 Apr	Teaching Week 14	Wk 16	How we tend to categorize people
30 Apr-04 May	Teaching Week 15 30 Apr – 01 May Bank Holiday	Wk 17	
07 May -11 May	Teaching Week 16	Wk 18	Culture, diversity goals. Exercises.
14 May -18 May	Teaching Week 17	Wk 19	How to write your curriculum. Exercises.
21 May -25 May	Teaching Week 18	Wk 20	Interviewing skills. Role plays.
28 May -31 May	EXAMS	Wk 21	
	TOTAL HOURS		