

**Course Code – 214307**  
**Course Name: Presentation Skills**

<b>Credit Points : 1</b>	<b>Teaching Hrs/Week</b>	<b>Tutorials / week</b>
	1 Hr/Week	

<b>Objective</b>	To equip 2 <sup>nd</sup> year students with soft skills essential for community & corporate life.
<b>Prerequisites</b>	

<b>Unit</b>	<b>Topic Name</b>	<b>Hrs</b>
<b>1</b>	Why Presentation Skills?	1
<b>2</b>	The Art of Communication	2
<b>3</b>	The Hidden data of Communication	2
<b>4</b>	In the world of Teams	2
<b>5</b>	Discussions, Decisions, Presentations	2

<b>6</b>	Adapting to Corporate life		2
----------	----------------------------	--	---

Examination Scheme	
	Marks : 25